



Bilangan Sebutharga/ *Quotation Number*: : QTN/108/2024/2025
Tarikh Tutup/ *Closing Date*: : 23th DECEMBER 2024 BEFORE 2.00PM

Sila isikan nama maklumat di bawah / *Please fill in the information below* :

Nama Syarikat / :
Company Name

Nama Pemilik Berdaftar / :
Registered Owner

Alamat Syarikat / :
Company Address

Dimaklumkan Syarikat Tuan / Puan dipelawa untuk memberikan sebutharga bagi barang / perkhidmatan yang disenaraikan di bawah dengan mengisikan ruang sebutharga. / *Please provide a quotation for the following items by filling in the appropriate column.*

09.12.24

Tarikh/ *Date*


T.T. Ketua Bahagian dan Cap
HoS's Signature and Stamp



Nota:

Borang sebutharga hendaklah di isi dengan maklumat syarikat yang lengkap. Pihak Jabatan tidak akan menerima mana-mana borang yang tidak lengkap dan akan dikira batal.

Note:

The quotation form must be filled with complete company information. The Department will not accept any form that is incomplete and will be considered invalid.

BIL/ No	KETERANGAN BARANG DAN PERKHIDMATAN/ Description of Items and Services	BANYAK/ Quantity	HARGA SEUNIT/ Price Per Unit	JUMLAH/ Total
	<p>TO BECOME A FACILITATOR AND TEACHING STAFF FOR BASIC HYDROGRAPHIC COURSE.</p>			
1.	<p>TO SUPPLY THE SURVEY DEPARTMENT WITH ONE PERSONNEL WHO WILL BE REPRESENTING AS BOTH A FACILITATOR AND A TEACHING STAFF FOR THE BASIC HYDROGRAPHIC COURSE, UTILIZING THE MODULES OUTLINED BY THE EAST ASIA HYDROGRAPHIC COMMISSION (EAHC). THE SURVEY DEPARTMENT WILL SUPPLY THE NECESSARY TEACHING MATERIALS FOR THE FACILITATOR / TEACHING STAFF TO COVER.</p> <p>The Basic Hydrographic Course consists of 6 modules outlined by the EAHC, where some of the modules will be covered by the Survey Department personnel.</p> <p>The facilitator / teaching staff will teach up to 15 participants of the Basic Hydrographic Course for the modules as stated below,</p> <p>Subject to be covered by the facilitator / teaching staff:</p> <ol style="list-style-type: none"> 1. CAT C H 1.1 - Hydrographic Surveying (approximate teaching hours required: 5hrs) <ul style="list-style-type: none"> • General Introduction • Hydrographic Surveying General Aspect • Framework of Hydrographic Survey • Introduction of Nautical Chart 2. CAT C H 1.4 - Bathymetry / Depth Determination (approximate teaching hours required: 19hrs) <ul style="list-style-type: none"> • Basic of Underwater Acoustic • Depth Measurements • Basic of SBES & MBES • Calibration of Echo Sounder • Basic of Side Scan 	<p>1 Lot</p> <p>1 Lot</p>		

	<p>demonstrations and hands-on training.</p> <p>4. Additional Certification: Certification from reputable organisations like the International Hydrographic Organisation (IHO) or any national hydrographic bodies is highly preferred.</p> <p>Notes:</p> <p>1.The facilitator / teaching staff must be available on the proposed course date</p> <p>2.The facilitator / teaching staff should be available for the dry run of the training course proposed by the survey department tentatively one week before the course.</p> <p>3.Interested facilitator / teaching staff shall enquire the survey department for the overview of the syllabus before submitting a quote. The syllabus overview can be enquire through the emails below:</p> <ul style="list-style-type: none"> • hanafi.hadanan@survey.gov.bn • asrahwi.bujang@survey.gov.bn <p>4. Interested facilitator / teaching staff are requested to quote their prices individually based on the mentioned subject.</p>			
JUMLAH / Total				
JUMLAH DALAM PERKATAAN / Total Amount in Words				
TEMPOH PENYIAPAN PERKHIDMATAN / PEMBEKALAN / PENGHANTARAN Duration of Service/ Supply / Delivery				
SAHLAKU SEBUTHARGA / Price Validity				

Nota / Note: Untuk Kegunaan Pejabat Sahaja / For Official Use Only:

<p>Nombor Siri Sebutharga:</p> <p>_____ / _____</p>	<p>Sebut harga dibuka oleh:</p> <p>1. _____</p> <p>2. _____</p>
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	<p>3. _____</p> <p>4. _____</p> <p>5. _____</p> <p>Tarikh: _____</p>
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Makluman kepada Pengurus Syarikat: -

1. Sila kembalikan borang sebutharga ini walaupun pihak awda tidak dapat memberikan sebutharga dan nyatakan "Tidak ada sebutharga" / *Please return this form even if you are unable to quote the price by stating "No Quote"*.
2. Bilangan sebutharga hendaklah dibubuh di luar sampul surat apabila mengembalikan borang ke Jabatan ini tanpa tanda niaga atau nama Syarikat/ *Please state the quotation number on the envelope when returning the form without indicating the company's name or company's stamp.*
3. Sila hubungi Pegawai di bawah ini jika ada sebarang pertanyaan:
(*Please contact the following personnel for any queries*) Tel: +673-2382171
 - i) Hj Md Hanafi bin Hj Hadanan Ext: 5307
 - ii) Hj Asrahwi bin Hj Ahmad Bujang Ext: 5303
4. Pihak Jabatan berterima kasih kepada pembekal (Syarikat) yang mengembalikan borang sebutharga. Jika gagal mengembalikan, pihak pembekal (Syarikat) tidak akan dijemput untuk menyertai sebutharga pada masa akan datang. / *We thank the companies for returning the quotation form. Failure to do so, the companies will not be invited for future quotations.*
5. Semua sebutharga mestilah mempunyai Kos, Insuran dan Pengangkutan (CIF) on site dan pemasangan, jika ada. / *All prices must include Cost, Insurance and Freight (CIF) on site and installation, if any.*
6. Sahlaku sebutharga mestilah dinyatakan, jika tidak dinyatakan sebutharga tersebut sah digunakan tanpa had masa. / *The validity of the quotation should be stated. Unless otherwise stated, the quotation is valid for an unlimited period of time.*
7. Pihak pembekal (Syarikat) hendaklah menyenaraikan semua pembekalan barang atau perkhidmatan kerja-kerja yang dilaksanakan secara terperinci di dalam invois mengikut skop yang dinyatakan di dalam dokumen sebutharga atau tawaran. / *The supplier (Company) shall list all supply of goods or services in detail in the invoice according to the scope specified in the quotation.*
8. Bagi kerja-kerja perkhidmatan yang memerlukan pendaftaran Autoriti Kawalan Bangunan dan Industri Pembinaan (ABCI), Kementerian Pembangunan, Negara Brunei Darussalam, pihak pembekal (Syarikat) hendaklah menyertakan salinan **Sijil Pendaftaran Pembekal / Kontraktor** di bawah Autoriti Kawalan Bangunan dan Industri Pembinaan (ABCI), Kementerian Pembangunan, Negara

Brunei Darussalam yang masih sah laku. / For works requiring registration from the Authority on Building Control and Construction Industry (ABCI), the supplier (company) shall provide the **Builder/Contractor Registration Certificate** under ABCI of the Ministry of Development.

9. Pihak pembekal (Syarikat) hendaklah menyertakan **Sijil Pendaftaran Syarikat** di bawah Bahagian Pendaftaran Syarikat-syarikat dan Nama-nama Perniagaan (ROCBN), Kementerian Kewangan dan *Corporate Registry System* di dalam *One Common Portal*. / The supplier (Company) shall provide the **Company Registration Certificate** under the Registry of Companies and Business Names (ROCBN) and the *Corporate Registry System* in the *One Common Portal*.

10. Pihak pembekal (Syarikat) akan bertanggungjawab untuk membayar denda ganti rugi jika gagal memberikan perkhidmatan, pembekalan dan penghantaran mengikut spesifikasi yang dinyatakan di dalam sebutharga / kontrak dan mengikut jadual / tempoh yang dipersetujui dengan kadar seperti berikut :

$$\text{Kadar Denda Ganti Rugi (BND / Sehari)} = \frac{15\% \times \text{Jumlah Sebutharga (BND)}}{\text{Tempoh Penyiapan Perkhidmatan / Pembekalan / Penghantaran (Hari)}}$$

The supplier (Company) shall be liable for paying Liquidated and Ascertained Damages (LAD) if it fails to provide service, supply and delivery in accordance with the specifications stated in the quotation / contract and in accordance with the schedule / agreed period at the following rate:

$$\text{LAD Rate (BND / Day)} = \frac{15\% \times \text{Total Quotation Value (BND)}}{\text{Duration of Service/ Supply / Delivery (No. of Days)}}$$

11. Bagi sebutharga yang berkaitan dengan IT, Pihak pembekal (Syarikat) akan bertanggungjawab untuk membayar denda ganti rugi jika gagal memberikan perkhidmatan, pembekalan, penghantaran dan pembuatan sistem mengikut spesifikasi yang dinyatakan di dalam sebutharga / kontrak dan mengikut jadual / tempoh yang dipersetujui dengan kadar 0.1% (1/10 persen) bagi setiap satu hari lewat daripada jumlah harga sebutharga sehingga maksimum 10%

For Quotation related with IT, the supplier (Company) shall be liable for paying Liquidated and Ascertained Damages (LAD) if it fails to provide service, supply, delivery and system development in accordance with the specifications stated in the quotation / contract and in accordance with the schedule / agreed period at rate 0.1% (one-tenth of a percent) per one day delayed, of the total quotation price, up to a maximum of ten percent (10%).

12. Bagi sebutharga yang berkaitan dengan Perkhidmatan "Support Services" IT, Jika Pihak Kontraktor (Syarikat) gagal untuk membetulkan kecacatan atau

kesilapan dalam dalam tempoh yang diberikan, khususnya "Response Time" dan "Down Time", pihak Kontraktor akan bertanggungjawab untuk membayar denda ganti rugi yang berjumlah bersamaan dengan 0.1% (1/10 persen) daripada jumlah harga "Maintenance and Support Service Charge" bagi setiap 30 minit lewat sehingga maksimum 10%.

For Quotation related with IT Support Services, If the Contractor (Company) fails to rectify any defect or error within the Response Time and Down Time, the Contractor shall pay as liquidated damages and not as penalty a sum equivalent to 0.1% (one-tenth of a percent) of the Maintenance and Support Services Charges, for every 30 minutes of delay, up to a maximum of ten percent (10%).

13. Sila kembalikan dan disimpan di **Peti Sebutharga** Tingkat 4, Jabatan Ukur.
(Please return this form to the **Quotation Box** provided at 4th Floor, Survey Department).

Dengan ini saya/kami sebagai pemilik syarikat tidak berpakat sulit dengan Syarikat (Syarikat-Syarikat) lain atau dengan sesiapa dalam menghadapi sebutharga untuk projek yang disebutkan di atas. Kami memahami bahawa berpakat sulit dengan syarikat-syarikat lain adalah suatu kesalahan di bawah **Bab 11, Perintah Persaingan 2015** dan boleh dikenakan penalti kewangan tidak melebihi 10 peratus atau peratusan lain dari perolehan perniagaan bagi setiap tahun pelanggaran bagi tempoh, maksima 3 tahun.

*Herewith, I/We have not colluded with any other company (ies) or any other person or entity in submitting the Tender Proposal for the above-mentioned project. We understand that tender collusion is an offence under **Section 11, Competition Order 2015** and can be liable to a financial penalty of maximum 10 percent or such other percentage of business turnover for each year of infringement for a period, up to a maximum of 3 years.*

Tarikh/ Date

T.T. dan Cop Pembekal. /
Supplier's Signature and Stamp