



Bilangan Sebutharga/ *Quotation Number.* : QTN/021/2023/2024

Tarikh Tutup/ *Closing Date.* : 29hb Mei 2023 (2:00 petang)

Sila isikan nama Syarikat & Alamat di bawah / *Please fill in Company's name & Address below :*

Dimaklumkan Syarikat Tuan / Puan dipelawa untuk memberikan sebutharga bagi barang / perkhidmatan yang disenaraikan dibawah dengan mengisikan ruang sebutharga. / *Please provide a quotation for the following items by filling in the appropriate column.*

23.05.2023.

Tarikh/ *Date*



T.T. Ketua Bahagian dan Cap/
HoS's Signature and Stamp

BIL/ No	KETERANGAN BARANG/ PERKHIDMATAN/ <i>Descriptions</i>	BANYAK/ Quantity	HARGA SEUNIT/ Price Per Unit	JUMLAH/ Total
	<p>To Supply, Install & rent 1 Unit Digital Multifunction Photocopier Machines for Section Pentadbiran dan Pengurusan Personel (PPP), 4th Floor Jabatan Ukur</p> <p>Specification:</p> <ul style="list-style-type: none"> • Can Photocopy and print A4 and A3 (Black & White and Full Colour) • Full Duplex (Double sided with Duplex Automatic Document Feeder) • 45 copies per minute • Limit Usage per month <ul style="list-style-type: none"> ✓ A4 paper (5000 pcs) ✓ A3 paper (100 pcs) • Built-in Electronic Sorting (auto collates) • All consumables including Toner & Drum 			

	<ul style="list-style-type: none"> • Spare parts including under rental: - <ul style="list-style-type: none"> - Consist of electronic parts such as the main board, motor & LCD display etc • Service call: Main office hours • Prepare 3 years' rental agreement • State the charges per copy/per month in the agreement • State the maintenance schedule and procedure • State the duration of deliver, installation, commission and warranty period 			
1.	Monthly rental of the photocopier machine	Monthly		
2.	A4 Paper charges	1 sheet		
3.	A3 Paper charges	1 sheet		
4.	Additional charges (if exceeded) for: - <ul style="list-style-type: none"> ✓ A4 ✓ A3 	1 sheet 1 sheet		
5.	User Training <ul style="list-style-type: none"> • One session on user (Operate and control) and maintenance training. • For 6 personal. • Provide all training equipment and manuals note. 	1 Lot		
	<p>Notes:</p> <ul style="list-style-type: none"> ⇒ Validity of this quotation shall be six (6) months after closing date. ⇒ Prices quoted shall be fixed at the time of closing date. ⇒ The commissioning should verify by authorize officer. ⇒ Contractors are advised to visit the site in order to determine the extent of work/difficulties of the work as any claim for extra shall not be entertained due to lack of knowledge of site condition. ⇒ Contractors shall liaise and coordinate with client and relevant authorities before commencing any work for services involved. ⇒ Contractors shall make good to all disturbed affected area. ⇒ Advise safe working practices on site. ⇒ Clean the affected area once the work done. ⇒ Contractors are advised to attach with the catalogue 			Total:

Nota/ Note: Untuk Kegunaan Pejabat Sahaja / For Official use only:

Sebut harga dibuka oleh:	<ol style="list-style-type: none">1. _____2. _____3. _____4. _____ <p>Tarikh: _____</p>
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Makluman kepada Pengurus Syarikat: -

1. Sila kembalikan borang sebutharga ini walaupun pihak awda tidak dapat memberikan sebutharga dan nyatakan "Tidak ada sebutharga" / *Please return this form even if you are unable to quote the price by stating "No Quote".*
2. Bilangan sebutharga hendaklah dibubuh di luar sampul surat apabila mengembalikan borang ke Jabatan ini tanpa tanda niaga atau nama Syarikat/ *Please state the quotation number on the envelope when returning the form without indicating the company's name or company's stamp.*
3. Sila hubungi Pegawai di bawah ini jika ada sebarang pertanyaan:
(*Please contact the following personnel for any queries*) Tel: +673-2382171 (5224)
 - i) Nuralif Jasni Ext: +673 8231142
 - ii) Md Ahmad Syukri bin Sufray Ext: +6738 850415
4. Kami berterima kasih atas pembekal (Syarikat) yang menghantar balik sebut harga mereka. Kepada yang tidak menghantar, mereka tidak akan dijemput untuk dipanggil sebutharga pada masa akan datang / *We thank the companies for returning the quotation form. Failure to do so, the companies will not be invited for future quotations.*
5. Semua sebutharga mestilah mempunyai CIF on site dan pemasangan / *All prices must include CIF on site and installation, if any.*
6. Sahlaku sebutharga mestilah dinyatakan, jika tidak dinyatakan sebutharga tersebut sah digunakan tanpa had masa. / *The validity of the quotation should be stated. Unless otherwise stated, the quotation is valid for an unlimited period of time.*
7. Sila kembalikan dan disimpan di **Peti Sebutharga** Tingkat 4, Jabatan Ukur.
(*Please return this form to the **Quotation Box** provided at 4th Floor, Survey Department*)

8. Bahawa saya/kami tidak berpakat sulit dengan Syarikat (Syarikat-Syarikat) atau dengan sesiapa dalam menghadapi sebutbarga untuk projek yang disebutkan di atas. Kami memahami bahawa berpakat sulit dengan syarikat-syarikat lain adalah suatu kesalahan di bawah **Bab 11, Perintah Persaingan 2015** dan boleh dikenakan penalti kewangan tidak melebihi 10 peratus atau peratusan lain dari perolehan perniagaan bagi setiap tahun pelanggaran bagi tempoh, maksimum 3 tahun.

*That I/We have not colluded with any other company (ies) or any other person or entity in submitting the Tender Proposal for the above mentioned project. We understand that tender collusion is an offence under **Section 11, Competition Order 2015** and can be liable to a financial penalty of maximum 10 percent or such other percentage of business turnover for each year of infringement for a period, up to a maximum of 3 years.*

Tarikh/ *Date*

T.T. dan Cop Pembekal. /
Supplier's Signature and Stamp