



**NOTICE TO TENDERERS**  
**'PARTICULARS AND CERTIFICATION OF**  
**PARTICIPATING TENDERER'**

**To Tenderer :**

**1. NOTE:**

Please kindly refer to our notice on 'Procedures for participating HDD tenders' and you are required to follow the procedure and to obtain clearance from Project Planning Section who will produce the 'Tender eligibility certification' to contractors before proceeding for payment of tender and document fees. Once payment is made you are required to produce original receipt of payment of tender and document fees at the Project Planning Section counter and to complete this form 'particulars of tenderers' before the tender documents are released to you. Thank You.

<b>PROJECT TITLE [AMENDMENT]</b>	<b>: THREE(3) YEARS TERM CONTRACT FOR GENERAL MAINTENANCE WORKS AT PERUMAHAN NEGARA KG PANCHOR (MENGKUBAU), BRUNEI-MUARA DISTRICT, NEGARA BRUNEI DARUSSALAM.</b>		
<b>PROJECT NO [AMENDMENT]</b>	<b>: JKP/02/2026</b>		
<b>CLASS &amp; CATEGORY</b>	<b>: III and S02 &amp; S07.</b>		
<b>OPENING DATE</b>	<b>: 12TH JANUARY, 2026</b>	<b>CLOSING DATE</b>	<b>: 27TH JANUARY, 2026</b>
<b>TENDER FEES (NON-REFUNDABLE)</b>	<b>: \$ 50.00</b>	<b>DOCUMENT FEES [DOCUMENT &amp; DRAWINGS] (NON-REFUNDABLE)</b>	<b>: \$ 5.00</b>

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/ Ar. NUR HAFIZAH BINTI MOHAMMAD /  
Act. Head of Project Planning Section  
For Director Of Housing Development Department

Date : ..... 15.01.2026 .....

MFJ/DHL

**2. PARTICULARS OF TENDERER**

i. Name of Company	:	iv. Date of Collection	:
ii. Address	:	vi. I.C. No	:
iii. Telephone & Fax	:	vii. Position in the company	:
v. Name of person collecting the tender documents for the company	:	ix. Letter of authorization's date : [if Authorized representative]	:
viii. Letter of authorization's Reference no. [if Authorized representative]	:		

**3. PARTICULARS OF OFFICER / STAFF IN CHARGE AT PROJECT PLANNING SECTION FOR RELEASING TENDER DOCUMENT &  
DRAWINGS TO THE CONTRACTOR / TENDERER.**

a. Name of officer/staff	:
b. Position	:
c. Signature of officer/staff	:

**4. TENDERER'S / CONTRACTOR'S CERTIFICATION**

This is to certify that I/we have read the above note and that the given particulars as stated above are true and correct and also that I/we have checked the tender documents and confirm that all pages and its contents are in order as per table of contents.

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Signature of Company's Owner

Date: .....